

## Appendix 4 – Police representation

**From:** Dean, Andy (C2915) <andy.dean@thamesvalley.police.uk>

**Sent:** 05 September 2022 11:17

**To:** Licensing Mailbox <Licensing@buckinghamshire.gov.uk>

**Subject:** [EXTERNAL] TVP Application Response - Premises Licence for West Wycombe Caves, Church Lane, West Wycombe: OBJECTION

[Please note this has been sent from an **external source** - treat with caution and **do not open attachments / use links** until you are sure this is a trusted communication see intranet/IT for advice.]

On 15/08/2022, we received a Premises Licence application relating to West Wycombe Caves, Church Lane, West Wycombe

=====  
Local tourist attraction wishing to serve alcohol as part of its daily offering to tourists attending the attraction and for the purposes of events in the evenings. Suitable conditions offered

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Based on the supplied information, the Thames Valley Police response is: \*\*\* OBJECTION \*\*\*

Details of the objection and our rationale will be sent shortly by the Licensing Officer, who will also notify the applicant if appropriate.

\*\*\*; Prevention of Crime and Disorder; - Thames Valley Police feel that the conditions offered do not meet the standards as required by us. I have consulted with the applicants and have agreed the attached list of conditions to be added to the licence if it were granted (ATTACHED EMAIL). Thames Valley Police agree to forgo a full subcommittee panel hearing providing the attached CONDITIONS ARE ADDED IF GRANTED.\*\*\*

Andy

Andy Dean C2915 - Licensing Officer (Wycombe & South Oxfordshire);

[Address](#) – Police Station, Queen Victoria Road, High Wycombe, Bucks HP11 1BE;

[Telephone](#) - (Ext) 01865 309275, (int) 312 6077 (mobile); 07970 145 565

[Headquarters](mailto:Licensing@thamesvalley.police.uk) – [Licensing@thamesvalley.police.uk](mailto:Licensing@thamesvalley.police.uk)

**From:** Office <Office@westwycombeestate.co.uk>  
**Sent:** 17 August 2022 11:34  
**To:** Andy.Dean <Andy.Dean@thamesvalley.pnn.police.uk>  
**Cc:** Brian Whittal <Brian.Whittall@buckinghamshire.gov.uk>  
**Subject:** RE: 22-08-15 Conditions for Hell Fire Caves

Dear Andy,

Many thanks for your email and document, we are happy with your recommendations and changes.

Best regards,

**James Parker BA (Hons) MSc | Assistant Land Agent | West Wycombe Estate**

**Proposed Conditions for**  
**Hell Fire Caves**  
**West Wycombe**

TIMES of Business;- You presently have listed for your licence 11.00 hours to 17.00 hours daily. You've also made mention of evening events like films in the winter, birthdays etc usually happening on a Thursday to Saturday.

Therefore, I would suggest **Sun to Wednesday 11-00 to 1700 hours and Thursday to Saturday 11.00 to 23.00 hrs**, which provides that flexibility. Obviously to close when you want to during your licensable times.

A; General;-

CCTV, Challenge 25 & ID, Staff training and records, quiet notices, incident / refusals log.

B; Prevention of Crime and Disorder;-

The premises licence holder will ensure that;-

- They maintain a digital CCTV system with cameras located within the premises to cover all public areas including entrances and exits and the till area and will operate at all times the premises are open for licensable activities.
- The CCTV system will record clear images allowing the identification of individuals and the equipment will have accurate and constant date and time generation. All recorded footage must be securely retained for a minimum of 31 days. There will be on site someone that can allow the immediate viewing of CCTV upon request of a

Police Officer or an Officer of a Responsible Authority and be able to provide recorded images on removable media (DVD / USB) at that request or at least within 24 hours of that request providing the business is open for licensable activities. This request must be in line with Data Protection legislation (or similar if legislation changes). The provided images must be such that can be played on a standard desk top or laptop computer.

- All staff involved in the selling of alcohol based products will be trained with regards to the Licensing Act minimally covering topics of; underage sales, Challenge 25, refusals of service and the completion of the Refusals / Incident log. This training will be recorded in written records and will be provided for inspection upon request from an Officer of a Responsible Authority or Police Officer. Training will be updated a minimum of every six months.
- The premises will have a 'Refusals / Incident Log' that will record all incidents that occur within the premises during licensable activities in relation to the Licensing Objectives. These logs will include; date, time, nature of incident / refusal, what action taken to include detail of any identification provided or Police reference no (if reported) and staff member dealing. This log will be available for inspection on demand of an Officer of a Responsible Authority or a Police Officer.
- The DPS will provide a written 'Risk Assessment' in relation to the need to employ Security Officers for the particular event that it holds. This Risk Assessment must be compatible with the event being held and must be available for inspection on demand of an officer of a Responsible Authority or a Police Officer.

D;- Prevention of Public Nuisance;-

- Notices will be displayed at the exit to the premises requesting customers leave the area quickly and quietly to respect the local residents.

E;- Protection of Children from Harm; -

- The Premises Licence Holder will ensure that a Challenge 25 policy will be adhered to by all staff and that only specific identification will be accepted, these being;- A valid photo driving licence, a valid National Passport or valid National ID card, a Government sponsored PASS card.
- On film nights – only those persons of the minimum Certificated age will be allowed entry accompanied by a parent / guardian / suitable adult if under 18years or on the provision of the relevant valid form of ID such as our Challenge 25 policy.